

## CLIENT NEEDS TO BRING THE FOLLOWING

- Copies of Social Security card for everyone in the household or a 1099 tax form, Medicare Card with “A” at the end of the soc. Sec. #, unexpired Military ID, Bank tax form or W-2.
- Copy of unexpired driver’s license or photo ID.
- Copy of current electric bill – **NOT a disconnect notice.**
- Fuel Vendor and account #
- Copy of current rental agreement with landlord’s name address and phone number. Must specify who pays fuel and electric or we will send landlord affidavit with client’s signature for release.
- Copies of check stubs with gross wages for previous 3 or 12 months for everyone that has wages in the household. We use the check date, **NOT pay period.**
- Self-employment, we need a complete signed and dated Federal taxes **or** a self-employment worksheet for 365 days prior to date of application.
- Social Security awards letter for those who receive this benefit. **NO bank statement.**
- Copy of current gross monthly pension or retirement. Or letter on letterhead from company issuing benefit for all the receive this benefit. **NO bank statement.**
- Primary residency documents for minor children, if they have any.